

Student Loan Request and Adjustment Form

Please complete this form if you would like to have an approved loan reduced or cancelled or if you would like to be reviewed for a new loan/loan increase for a current or future term. Please note that if you cancel or reduce a loan that has already been disbursed to your student account, you may have a balance due the University. Requesting a cancellation of a fall term Stafford or PLUS loan will automatically cancel the spring portion of the loan. If you decide you need a loan for the spring term at a later date, you would need to make that request in writing to the Financial Aid Office to initiate a new loan.

Student Name _____ PeopleSoft ID _____

Street address _____ City/State/Zip _____

Date of birth: _____ Pitt email : _____

Last four digits of social security number: _____

This form must be signed below by student and by the parent in the case of changes to a Parent PLUS loan.

Request a loan reduction or cancellation:

- a. Reduce my Subsidized Stafford Loan from \$ _____ to \$ _____
- b. Reduce my Unsubsidized Stafford Loan from \$ _____ to \$ _____
- c. Reduce my PLUS loan from \$ _____ to \$ _____
(parent signature required below for Parent PLUS)
- d. Reduce my Alternative Loan from \$ _____ to \$ _____
- e. The loan change request noted above is for:

___ Fall term only ___ Spring term only ___ Fall/Spring term ___ Summer term

Request a new loan or loan increase:

New or additional PLUS or Alternative loans must be initiated by the borrower. PLUS – www.studentloans.gov. Alternative – contact the lender.

- a. Increase my Subsidized Stafford Loan from (undergrad only) \$ _____ to \$ _____
- b. Increase my Unsubsidized Stafford Loan from \$ _____ to \$ _____
- c. The loan change request noted above is for:

___ Fall term only ___ Spring term only ___ Fall/Spring term

Dependent undergraduate students whose parent has been denied a PLUS loan may be eligible for additional unsubsidized Stafford Loans.

Summer term loan applicants only

___ Process a Stafford Loan for the summer term for \$ _____ (Maximum requested)

Please indicate the amount and sources of financial aid , including tuition remission that you will receive for the summer term other than the student loan you are requesting:

Source of financial aid	Dollar amount of award

I understand that any loan funds disbursed for the summer semester will be canceled if I do not meet SAP (satisfactory academic progress) requirements when measured at the end of the spring semester, or if I drop to less than half time enrollment during the summer semester.

Student signature Date

Parent signature (required for decrease/cancel of Parent PLUS loan) Date