Here is a list of what to expect in the enrollment process. You will need to complete the following steps before classes begin. Let us know if you have any questions.

**ENROLLMENT PROCESS**

**Important!** To reserve your place in the incoming class we ask that you submit a $200 tuition deposit post-marked on or before June 1 for fall term; November 1 for spring term; or March 1 for summer term. The tuition deposit is non-refundable and non-transferable.

Your enrollment fee can be submitted in the form of a check or money order made payable in U.S. dollars to the University of Pittsburgh or, paid with a credit card online at www.oafa.pitt.edu/pay-your-tuition-deposit.

You can mail your payment to:

University of Pittsburgh  
Office of Admissions and Financial Aid  
Alumni Hall, 4227 Fifth Avenue  
Pittsburgh, PA 15260

**IMMIGRATION PROCESS**

Immigration specialists in the Office of International Services (OIS) handle the immigration process for international students.

1. **Certification of Financial Responsibility.** If you have already sent a completed Certification of Financial Responsibility Form and/or other financial documents to the Office of Admissions and Financial Aid (OAFA), that information will be made available to OIS by OAFA. If you have not already done this or if your information needs to be updated, you will be contacted by OIS. This form is available online at: www.oafa.pitt.edu/pdf/IntlFinSupport.pdf and should be sent to oisnew@pitt.edu.

   Note: OIS will issue an immigration document (Form I-20 or Form DS-2019) to you, if applicable, only after you have been offered admission and paid your enrollment deposit.

2. **Passport/visa information.** If you have already sent this information to OAFA, it will be made available to OIS. OIS will contact you if they need more information.

   Note: International students living outside of the U.S. will need to provide a copy of their passport, if it has not already been sent. Those living in the U.S. must submit a copy of their passport, visa, Form I-94 Arrival/Departure Record and Form I-20, Form DS-2019, or Form I-797 (if applicable) to oisnew@pitt.edu.

   In all correspondence, please use your name as it appears on your passport.
CREDIT EVALUATION

If you applied as a transfer student, your college/university transcript(s) have been forwarded to the school/college to which you have been accepted. Your prior coursework will be evaluated and a transfer of credit form outlining the courses that will transfer, along with a listing of the core graduation requirements that you have fulfilled, will be e-mailed to you as an attachment. Please be certain to forward your final official transcript when it becomes available.

ACADEMIC PROGRAMMING AND REGISTRATION

After your enrollment deposit and the required financial and/or visa information have been received, you may call your school’s Advising Center if you live in the U.S., or e-mail if you live overseas, from the list below to schedule your registration appointment.

Kenneth P. Dietrich School of Arts & Sciences:  412-624-6444  stc38@pitt.edu
College of Business Administration:  412-383-8811  cbasuccess@katz.pitt.edu
Swanson School of Engineering:  412-624-9825  chk63@pitt.edu
School of Nursing:  412-624-8643  lsh5@pitt.edu
College of General Studies:  412-624-6600  cgs@pitt.edu
School of Information Sciences:  412-624-5143  koller@pitt.edu
School of Social Work:  412-624-6348  elhattab@pitt.edu
School of Education:  412-648-2230  soeinfo@pitt.edu
School of Health & Rehabilitation Sciences:  412-383-6558  admissions@shrs.pitt.edu

ENGLISH LANGUAGE PROFICIENCY

You will be required to take a language proficiency exam when you arrive on campus and comply with any recommendations for additional English as a Second Language study if your test results indicate the need for it.

HOUSING

On-campus housing for adult freshmen, transfer students and spring term freshmen is very limited and is not guaranteed. If you need housing, we strongly recommend that you plan to look for off-campus housing in one of the Pittsburgh neighborhoods located close to campus. Our Off-Campus Living (OCL) office can assist you with information on apartments and neighborhoods, landlords and realtors, and roommates and sublets, as well as rental tips, housing costs, short-term accommodations, renter’s insurance, and more. Public transportation from most neighborhoods is readily available and Pitt students can ride the Port Authority of Allegheny County transit system without paying a fare by showing their valid student I.D.

The OCL is located at 127 North Bellefield Avenue and is open between 8:00 a.m. and 4:30 p.m. Monday through Friday. The OCL website is www.ocl.pitt.edu; their phone number, 412-624-6998; e-mail: ocl@bc.pitt.edu.

FINANCIAL AID

International students are not eligible for financial aid or academic merit scholarships.

CAMPUS VISIT

A campus visit can help you learn more about the University of Pittsburgh and how it ‘fits’ your academic plans. Our Visitor’s Center can help with these arrangements. To arrange a visit, call 412-624-7711 or e-mail our Visit Specialists at visitctr@pitt.edu.

If you have any questions, we are always willing to assist. Just contact us.

University of Pittsburgh
Office of Admissions and Financial Aid
4227 Fifth Avenue, Alumni Hall
Pittsburgh, PA 15260-6601
Phone: 412.624.7488
Fax: 412.624.8184
Email: intladm@pitt.edu
www.oafa.pitt.edu

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