INTERNATIONAL FRESHMAN ENROLLMENT PROCESS FOR SPRING 2015

Here is a checklist of what to expect in the enrollment process. If you plan to be an entering freshman in spring of 2015, you will need to complete the following steps before classes begin. Let us know if you have any questions.

ENROLLMENT PROCESS

IMPORTANT! To reserve your place in the incoming class, we ask that you submit a $300 enrollment fee (in U.S. currency) postmarked on or before November 1. It is non-refundable and non-transferable.

Your enrollment fee can be submitted in the form of a check or money order made payable in U.S. dollars to the University of Pittsburgh and mailed to the address below, or paid with a credit card online at www.oafa.pitt.edu/pay-your-tuition-deposit

University of Pittsburgh
Office of Admissions and Financial Aid
Alumni Hall, 4227 Fifth Avenue
Pittsburgh, PA 15260

IMMIGRATION PROCESS

Immigration specialists in the Office of International Services (OIS) handle the immigration process for international students.

1. Certification of Financial Responsibility. If you have already sent a completed Certification of Financial Responsibility Form and/or other financial documents to the Office of Admissions and Financial Aid (OAFA), that information will be made available to OIS by OAFA. If you have not already done this or if your information needs to be updated, you will be contacted by OIS. This form is available online at: www.oafa.pitt.edu/pdf/IntlFinSupport.pdf and should be sent to oisnew@pitt.edu.

   Note: OIS will issue an immigration document (Form I-20 or Form DS-2019) to you, if applicable, only after you have been offered admission and paid your enrollment deposit.
2. **Passport/visa information.** If you have already sent this information to OAFA, it will be made available to OIS. OIS will contact you if they need more information.

   Note: International students living outside of the U.S. will need to provide a copy of their passport, if it has not already been sent. Those living in the U.S. must submit a copy of their passport, visa, Form I-94 Arrival/Departure Record and Form I-20, Form DS-2019, or Form I-797 (if applicable) to oisnew@pitt.edu.

   In all correspondence, please use your name as it appears on your passport.

**ACADEMIC PROGRAMMING AND REGISTRATION**

Once we receive both your enrollment deposit and the required financial and/or visa information, you will be sent more information from the school to which you’ve been admitted about meeting with your academic advisor and registering for classes.

You will be required to take a language proficiency exam when you arrive on campus and comply with any recommendations for additional English as a Second Language study if your test results indicate the need for it.

**FINANCIAL AID**

International students are not eligible for financial aid or academic merit scholarships.

**HOUSING**

On-campus housing for freshman and transfer students starting in the spring term is very limited and is not guaranteed. If you need housing, we strongly recommend that you plan to look for off-campus housing in one of the Pittsburgh neighborhoods located close to campus. Our Off-Campus Living (OCL) office can assist you with information on apartments and neighborhoods, landlords and realtors, and roommates and sublets, as well as rental tips, housing costs, short-term accommodations, renter’s insurance, and more. Public transportation from most neighborhoods is readily available and Pitt students can ride the Port Authority of Allegheny County transit system without paying a fare by showing their valid student I.D.

The OCL is located at 127 North Bellefield Avenue and is open between 8:00 a.m. and 4:30 p.m. Monday through Friday. The OCL website is www.ocl.pitt.edu; their phone number, 412-624-6998; e-mail: ocl@bc.pitt.edu.

**CLASSES START**

- Spring term classes begin on Monday, January 5, 2015.

Welcome to the University of Pittsburgh!