International Guest Student

Instructions for Applying to the University of Pittsburgh

Note: some of the online application instructions for degree seeking students may not apply to you. Therefore, please print these instructions and follow them carefully. They are specific to guest students.

The term ‘guest student’ at the University of Pittsburgh is a specific category of non-degree status student. It assumes that you are currently enrolled at another college or university and plan to enroll at Pitt for one term with the approval of your present institution. Your credits at Pitt will have to be pre-approved for transfer back to your home institution.

Application deadlines

Fall term Applications must be submitted and complete by April 1
Spring term Applications must be submitted and complete by October 1

Exceptions to the deadlines can be made on an individual basis.

When is my application complete?

To make your application complete, you need to submit:

1. Online international student application, including a personal essay.
2. Official TOEFL or IELTS results, unless you qualify for an exemption.
3. An official post-secondary record of your academic work, to-date. If these are in a language other than English, please provide the original language version and a translated, certified version of these records.
4. International Undergraduate Guest Student Supplemental Form. This includes a plan of study which requires that you submit a list of classes and course numbers of the classes you plan to take. (A current schedule of classes may be found at [www.registrar.pitt.edu/schedule_of_classes.html](http://www.registrar.pitt.edu/schedule_of_classes.html). The post-secondary institution/university at which you are enrolled will need to complete a part of this form approving the classes you intend to take at Pitt for transfer back. The downloadable form is available at the guest student site. Note: As an international guest student, you must enroll full-time for classes.
6. $45 application fee.
7. Mail your required documents and forms to:
   
   Office of Admissions and Financial Aid
   4227 Fifth Avenue, Alumni Hall
   Pittsburgh, PA 15260-6601, U.S.A.

Or, you can send them as an e-mail attachment to intladm@pitt.edu. Please use your full legal name in your e-mail, exactly as it appears on your passport, so we can properly match your documents with your application.